THE HP-19B POCKET BOOK



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Introduction

The HP-19B Pocket Book uses a standard convention for describing keystroke procedures. There are three classes of keystrokes:



Primary keys are in a box Shifted keys begin with Menu keys have a shaded box

The display is represented as follows:



The top line is called *line 1*, the next line down as *line 2*, and the third line is *line 3*, or the *calculator line*, where calculations may be performed.

Lines 1 and 2 often show the results of previous calculations, and thus are called the *history stack*.

The bottom line contains *menu key* definitions: each box defines the action of the key just below it. A menu key can be either a menu selection or a menu variable.

Press CLEAR to clear the calculator line. Press CLEAR DATA to clear the history stack and menu variables.

The Calculator Line

The calculator line is used for arithmetic:

Keys:	Display:
CLEAR DATA	0.00
247 🗙 3 😑	741.00
55 ÷ 6 =	9.17

A chain calculation uses the previous result:

Keys:	Display:
+ 4	9.17+4
=	13.17

The previous answer (in line 2) may be used in a chain calculation by pressing \blacksquare LAST:

Keys:	Display:
+ LAST	13.17+741.00
=	754.17

To begin a chain calculation with a number on the history stack, press 1 or 1 until the number you want is on line 3.

Keys:	Display:
↓ + 83	741.00+83
=	824.00

Calculating With Menus

All menu functions behave on the same principle – enter what you know, then ask for what you don't know. For a simple example, suppose you want to know the percentage difference between 36 and 45. Press MAIN BUS MCHG to start the %CHG menu.

When you're starting a new problem, you may wish to clear the history stack and the menu variables by pressing **CLEAR DATA**. Now you're ready to enter the numbers you know.



Enter the known numbers by typing the number and pressing the appropriate menu key. In this example, you know the OLD and NEW values, 36 and 45, so key in 36 OLD, then 45 NEW.

To solve for the number you don't know, just press its menu key. To calculate the percent change, press ZCH.



The history stack (but not the calculator line) is cleared when you change menus.

Calculating With Menus

Storage Registers

Storage registers 0 through 9 may be used to store and recall numbers. To store the rightmost number on the calculator line, press \underline{STO} followed by any number from 0 through 9. To recall the number, press \underline{RCL} , then the register number.

Numbers can be stored or recalled during a chain calculation. Pressing 8 + 1 (STO) 2 = stores 1 in register 2 and displays the answer 9.00 in the calculator line. Pressing 5 + (RCL) 2 = adds 5 plus the contents of register 2 and displays the answer 6.00 in the calculator line.

You can do arithmetic on numbers in registers by pressing <u>STO</u> followed by a math operator:

Keys:	New Contents of Register n:
STO + n	Old number + displayed number
STO – n	Old number - displayed number
STO 🗙 n	Old number x displayed number
STO 🕂 n	Old number ÷ displayed number
STO 👩 n	Old number ^ displayed number

The STO and RCL functions also work with menu variables. RCL NEW recalls the contents of the variable NEW, and STO + OLD adds the displayed number to the variable OLD.

Modes

The Modes Menu

The MODES menu (MODES) controls most calculator modes and contains the language menu:



- D∠R Switches between Degrees and Radians modes (Radians modes shows (2π) in the display)
- BEEP Switches between three choices: ON, APPTS ONLY, and OFF
- <u>PRNTR</u> Switches print speeds (faster when printer is connected to AC adapter)
- INTL Selects the language menu

Pressing EXIT returns you to the previous menu.

Finance and Date Modes

The Begin and End modes are selected in the MAIN FIN TVM OTHER menu by pressing either BEG or END.

The date and clock modes are selected in the MAIN TIME SET menu. Press M/D to switch between MM.DDYYYY and DD.MMYYYY modes. Press 12/24 to switch between 12- and 24-hour clock modes.

Modes

Printing

The HP-19B can produce printed output on an HP 82240 printer. Depending on the calculator state, pressing [PRNT] prints the following:

- The rightmost number in line 3
- All of line 3 when entering a message
- The current equation in the SOLVE menu
- · A graphics display

The PRINTER menu (PRINTER) contains these entries:

DISPL	Prints the first three display lines
LIST	Prints the current menu variables
REGS	Prints registers 0 through 9
TIME	Prints the current date and time
TRACE	Toggles the Trace mode

To print the entire display, hold down (ON), press (PRNT), and release them together. To print an amortization schedule, see *Amortization*. To print a histogram (or plot), press (PRNT) while the graph is displayed.

If the printer is connected to an AC adapter, the <u>PRNTR</u> key in the MODES menu may be used to speed up printing.

Percentage Calculations

Use % to add or subtract percentages:

Keys:	Display:
35 🕂 8 %	35.00+2.80
=	37.80
- 20 %	37.80-7.56
=	30.24

To calculate 65% of 124, use X:

Keys:	Display:
124 🗙 65 %	124.00x0.65
=	80.60

The BUS menu contains percentage menus:

SELECT A	MENU
80.60	IIZC I MIIZE ICURES IIIATTS

- CHG Percent change using old and new values
- Percent of total using total and part values
- MU%C Markup as a percentage of cost using cost and price values
- MUXP Markup as a percentage of price using cost and price values (sometimes referred to as margin on sales)

Suppose you want to know the markup as a percentage of price for a product with a cost of \$21.65 and a selling price of \$44.95. Press MAIN BUS MUZP to start the MU%P menu, and CLEAR DATA to clear the menu variables:



Keys: 21.65 COST 44.95 PRICE M%P Display: COST=21.65 PRICE=44.95 MARKUP%P=51.84

To find the minimum price be to achieve a markup of 60%, press 60 M%P PRICE:



The variables COST and PRICE are shared between percentage menus. Continuing from the previous example, find the markup as a percent of cost by pressing **EXIT MUXC MXC**:



Time-Value-of-Money (TVM) calculations use a sign convention: money received is shown with a positive number, money paid out is shown with a negative number. In cash flow diagrams, money received shows an arrow pointing up, while money paid out shows an arrow pointing down.

The following diagrams illustrate several common cash flow problems:



Loan With Balloon Payment



Loan From Lender's Point of View



Lease Payments at Beginning of Each Period



Deposits Into Account at End of Each Period Including an Initial Deposit

Time Value of Money (TVM)

The Time-Value-of-Money (TVM) menu (■MAIN FIN TVM) is used for compound interest calculations where identical payments occur over regular periods which coincide with the compounding periods. In TVM calculations money received is displayed as a positive number; money paid out is displayed as a negative number (see also *Cash Flow Diagrams*).

12 PMTS/YR:	END	MODE
0.00		
N IXYR PV I	PMT FI	/ OTHER

The TVM menu entries store or calculate the following:

Ν	Number of periods N
I%YR	Annual interest I%YR as a percentage
PV	Present value
PMT	Payment amount
FV	Future value
	↓OTHER EXIT ↑
PZYR	Stores the number of payments per year
BEG	Sets Begin mode: payments at the start
	of each period
END	Sets End mode: payments at the end of
	each period
AMRT	Displays the amortization menu

To begin a new TVM problem, press [CLEAR DATA]. Set the number of payments per year and Begin or End mode as needed. To change the number of payments per year, key in the new value and press PZYR. Select the payment mode by pressing BEG or END.

To solve TVM problems, enter the values you know and solve for the unknown by pressing the appropriate key.

Auto Loan Example

The new 1989 Grande Chrome Deluxe sells for \$26,780. The buyer has \$8500 down. Calculate the payments on a 13% annual interest, four-year loan, starting in the TVM menu:

Keys:	Display:
CLEAR DATA	
OTHER	
CLEAR DATA	
EXIT	12 PMTS/YR: END MODE
4 🗙 12 📑	N=48.00
13 I%YR	I%YR=13.00
26780 🖃 8500	26,780.00-8,500
PV	PV=18,280.00
PMT	PMT=-490.41

Loan Amount From Payment

The monthly payment in the previous example is \$490.41. Suppose the purchaser wants a \$475 payment. To calculate the new loan amount, enter 12 Time Value of Money (TVM) the desired payment (remember the sign convention) into PMT, and press PV

 Keys:
 Display:

 475 [*/_]
 -475 ∎

 PMT
 PMT=-475.00

 PV
 PV=17,705.72

The amount that can be borrowed is \$17,705.72, so adding back the down payment (\$8,500) shows that the seller would have to reduce the price to \$26,205.72.

Auto Lease Example

Calculate the minimum payment on a four-year lease for a car valued at \$21,650, using 13% annual interest and a residual value expected to be \$12,250. To solve the problem, set Begin mode, enter the purchase option in FV, and solve for the payment:

Keys:	Display:
OTHER BEG (EXIT)	12 PMTS/YR: BEGIN MODE
48 N 21650 PV 13 IXYR 12250 (*/-)	N=48.00 PV=21,650.00 I%YR=13.00 -12,250∎ EV=-12.250 00
PMT	PMT=-380.76

Time Value of Money (TVM)

Savings Example

Open an account that pays 7.5% annual interest compounded monthly with an initial investment of \$3500. Calculate the future value of the account five years from now if no other deposits are made, or if monthly deposits of \$25 are made:

Keys:	Display:
OTHER END	
EXIT	12 PMTS/YR: END MODE
12 🗙 5 🔜 N	N=60.00
7.5 I%YR	I%YR=7.50
3500 +/_ PV	PV=-3,500.00
FV	FV=5,086.53
25 +/- PMT	PMT=-25.00
FW	FV=6,899.71

Balloon Payments

Calculate the monthly payment on a 20-year loan of \$136,000 at 11.25%, then the balance due after 10 years, using the TVM menu:

Keys:

CLEAR DATA 20 X 12 N 11.25 I XYR 136000 PV PMT 10 X 12 N FV

Display:

```
12 PMTS/YR: END MODE
N=240.00
I%YR=11.25
PV=136,000.00
PMT=-1,426.99
N=120.00
FV=-102,536.39
```

Time Value of Money (TVM)

Fund With Regular Withdrawals

To finance a college education, you project withdrawals at the start of each quarter of \$1,950 for four years. If the fund earns 8% compounded monthly and will be entirely depleted at the end of the four years, what should the initial balance be?

First convert the interest rate:

Keys:	Display:
MAIN	
FIN ICONV	
PER 12 P	P=12.00
8 NOM2	NOM%=8.00
EFEX	EFF%=8.30
4 P	P=4.00
NOMK	NOM%=8.05

Now use the adjusted rate to compute the initial balance (PV) of the fund:

Keys: (EXIT) (EXIT)	Display:
TVM	12 PMTS∕YR: END MODE
STO IXYR	I%YR=8.05
4 PZYR	P/YR=4.00
BEG EXIT	4 PMTS/YR: BEGIN MODE
10 N	N=16.00
1950 - PMT	PMT=-1,950.00
0 FV	FV=0.00
PV	PV=26,981.03

Time Value of Money (TVM)

An amortization schedule may be calculated after a loan is specified in the TVM menu by pressing DTHER, then AMRT.



The AMRT menu keys offer the following options:

#P	Stores the number of periods to
	amortize and calculates the amortization
	schedule
INT	Displays the amount of the payments
	applied toward interest
PRIN	Displays the amount of the payments
	applied toward principal
BAL	Displays the loan balance
NEXT	Amortizes the next set of #P payments
TABLE	Prints an amortization table

Amortization Example

A four-year home equity loan of \$15,000 at 11% annual interest has a monthly payment of \$387.68. Starting in the TVM menu, calculate the interest and principal payment contributions for the first two years:

Keys:	Display:
OTHER	
CLEAR DATA	12 PMTS/YR: END MODE
EXIT 48	N=48.00
11 I??YR	I%YR=11.00
15000 문낚	PV=15,000.00
387.68 +/_	-387.68
PMT	PMT=-387.68
OTHER AMRT	
12 #F	PAYMENTS:1-12
	BALANCE=11,841.76
	INTEREST=-1,493.92
PRIN	PRINCIPAL=-3,158.24
NEXT	PAYMENTS:13-24
	BALANCE=8,318.05
	INTEREST=-1,128.45
PRIN	PRINCIPAL=-3,523.71

Printing An Amortization Table

To print an amortization table on an HP 82240 printer, prepare the loan values in the TVM menu, press <u>DTHER</u> <u>AMRT</u>. Enter the number of periods per table entry into <u>#P</u>, and press <u>TABLE</u>. Finally, key in the number of the last payment to print and press <u>START</u>.

For example, print an amortization table for the first two years of the previous example:

Amortization

Keys:	Display:
MAIN	
FIN TWM	
CLEAR DATA	
OTHER	
CLEAR DATA	12 PMTS/YR: END MODE
EXIT	
4 🗙 12 🔢 🛛	N=48.00
11 I%YR	I%YR=11.00
15000 FV	PV=15,000.00
387.68 +/_	-387.68
PMT	PMT=-387.68
OTHER AMRT	
12 #P	PAYMENTS:1-12
	BALANCE=11,841.76
	INTEREST=-1,493.92
TABLE	KEY IN LAST PMT TO
	PRINT; PRESS (START)
24 START	-1,493.92
I%YR=	11.00
PV=	15,000.00
	-387.68
END MOD	12.00
PHYMENI	S:1 - 12
PRINCIP	PAI = -3.158.24
BALANCE	= 11,841.76
PAYMENT	rs:13 - 24
INTERES	T= -1,128.45
PRINCIE	AL= -3,523.71
BALANCE	E= 8,318.05

Interest Rate Conversions

The ICONV menu (■MAIN FIN ICONV) converts between nominal and effective interest rates. Press FER to select periodic compounding, or CONT for continuous compounding. These are the menu selections:

NOM%	Stores or calculates the nominal rate
EFF%	Stores or calculates the effective rate
P	Stores the no. of compounding periods

The variables NOM2 and EFF2 are shared between the two conversion menus. To convert between nominal and effective interest rates, store the number of compounding periods in P (periodic only), key in the interest rate you know, and solve for the other. For example:

Convert 7.25% annual interest, compounded continuously to the equivalent rate compounded quarterly, starting from the ICONV menu:

Keys:	Display:
CONT 7.25 NOM%	NOM%=7.25
EFF%	EFF%=7.52
EXIT PER 4 P	P=4.00
NOMX	NOM%=7.32

To use this calculated interest rate in TVM, press EXIT EXIT TVM STO IVYR.

Interest Rate Conversions

Uneven Cash Flows

The CFLO menu (■MAIN FIN CFLO) operates on a *cash flow list*, which consists of an *initial cash flow* followed by a series of *grouped cash flows*. Cash flows obey the TVM sign convention: positive numbers show money received, negative numbers show money paid out.

The CFLO menu contains these entries:

CALC	Menu for TOTAL, IRR%, NPV, NUS, NFV
INSRT	Inserts a cash flow group into the list
DELET	Deletes a cash flow group from the list
NAME	Names the current list
GET	Changes to a new or existing list
PLOT	Plots graph of NPV vs. 1%

To begin a new list, press GET *NEW. (You may need to clear or name the current list; press CLEAR DATA, or press NAME, type a name, and press INPUT.)



Enter the initial cash flow by keying in the value (use +/- if needed) and pressing [INPUT].

Each *cash flow group* consists of the value and number of consecutive occurrences:

FLOW(1) =#TIMES= LC INSRTIDELET NAME GET

Enter or change the value pointed to by ▶ by keying in the new value and pressing <u>INPUT</u>. Press f or f to move between cash flows, and f or f to move to the top or bottom of the list.

Insert a new cash flow group by pressing <u>INSET</u> when positioned at the group below the desired new flow. Delete a group by pressing <u>DELET</u>. Press <u>RCL</u> <u>INPUT</u> to recall a flow to the calculator line.

Uneven Cash Flow Example

In this example the *initial flow* of \$7,000 is paid out, followed by three *groups* of cash flow receipts: 2 at \$1,275, 3 at \$2,135, and 1 at \$125:



Starting at the CFLO menu, enter this series of cash flows as follows:

Uneven Cash Flows

Keys:	Display:
GET *NEW	▶INIT=
7000 +/_	-7000
INPUT	▶FLOW(1)=
1275 [INPUT]	▶#TIMES=1
2 INPUT	▶FLOW(2)=
2135 [INPUT]	▶#TIMES=1
3 INPUT	▶FLOW(3)=
125 [INPUT]	▶#TIMES=1

Calculate the sum of the series, the IRR%, then NPV, NUS, and NFV at 7%:

Keys:	Display:
CALC TOTAL	TOTAL=2,080.00
IRR%	IRR%=8.34
7 14	I%=7.00
NPV	NPV=282.32
NUS	NUS=59.23
NEV	NFV=423.68

To plot NPV versus I%, press <u>PLOT</u> from the CFLO menu (press <u>EXIT</u>) <u>PLOT</u> after the previous example):



Press the arrow keys to move the cursor, PRNT to print the graph, and EXIT to return to the CFLO menu. The horizontal axis is always 1% = -18% to 50%. The vertical axis is scaled automatically.

Uneven Cash Flows

Bonds

The BOND menu (MAIN FIN BOND) performs the following bond calculations:

- The price of a bond
- The yield to maturity of a bond
- The yield to call on a coupon date
- Accrued interest

Values are expressed per \$100 face value or as a percentage.

Upon entering the menu, the display shows the current bond type:

30/360	SEMIANNUAL
0.00	
TYPE SET	T MAT CPN% CALL MORE

- TYPE Displays the bond type menu
- SETT Stores the settlement date
- MAT Stores the maturity date
- CPN% Stores the annual coupon rate
- CALL Stores the call price per \$100 face value ↑ MORE ↓
- YLD% Stores or calculates the yield to maturity
- PRICE Stores or calculates the price (per \$100)
- ACCRU Calculates accrued interest (per \$100)

Press CLEAR DATA to clear the bond variables and set CALL=100. (Bonds held to maturity must have a call value of 100.)

Press <u>TYPE</u> to specify the bond type: 30/360 or actual/actual calendar, semi- or annual payments:

360	Sets the calendar to a 360 day year
A/A	Sets the calendar to the actual basis
SEMI	Sets semi-annual coupon payments
ANN	Sets annual coupon payments
(EXIT)	Returns to the BOND menu

Key in the purchase date in the current format (MM.DDYYYY or DD.MMYYYY – see *Modes*) and press <u>SETT</u>. Key in the maturity (or call) date and press <u>MAT</u>.

Key in the coupon rate as a percentage and press CPN%.

Press MORE to perform price/yield and accrued interest calculations.

To calculate price, key in the yield and press YLDX, then press PRICE. To calculate yield, key in the price and press PRICE, then press YLDX.

Calculate accrued interest by pressing <u>ACCRU</u>. Add price and accrued interest to calculate the total amount owed the seller.

Bond Yield Example

Calculate the yield of a 73/4% bond purchased 8/10/1987 maturing on 5/1/2002 if the quote is 881/4. Assume semi-annual payments and a 30/360 calendar.

Keys:	Display:	
FIN BOND		
TYPE 360		
SEMI (EXIT)	30/360 SEMIANNUA	θL
CLEAR DATA		
8.101987 SETT	SETT=08/10/1987	MON
5.102002 MAT	MAT=05/01/2002	FRI
7.75 CPN%	CPN%=7.75	
MORE		
88.25 PRICE	PRICE=88.25	
YLD2	YLD%=9.22	
CPN7=7 75	1	



Now add accrued interest to the price:

Keys: RCL PRICE + ACCRU =

Display:

88.25+∎ 88.25+1.94 90.19

CPN%=7.75 YLD%=9.22 90.19 VLD% PARCE (CCCRU MORE The following is a partial list of bonds that can be solved with the BOND menu:

30/360 Bonds, Semi-Annual Coupon Payments

- State/Municipal/Local Government
 - Zero-coupon bonds
 - Tax supported bonds
 - Revenue, assessment, or special supported bonds
- Corporate bonds
- · Certificates of deposit with periodic interest
- Inter-American Development Bank bonds
- World Bank Bonds
- Federal agency instruments
 - Commodity Credit Corporation (CCC) bonds
 - Export-Import Bank (Ex-Im) participation certificates
 - Federal Home Loan Bank (FHLB) bonds and notes
 - FICB debentures if coupon interest is paid periodically
 - Federal Land Bank (FLB) bonds
 - FNMA debentures
 - GNMA bonds and participation certificates
 - New Communities Act debentures
 - U.S. Postal Service bonds
 - Tennessee Valley Authority (TVA) bonds
 - Merchant Marine bonds

Actual/Actual, Semi-Annual Coupon Payments

- U.S. Treasury Bonds and Notes
- Federal agency instruments
 - Farmers Home Administration (FHDA) insured notes
 - Federal Housing Administration (FHA) debentures

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Depreciation

The DEPRC menu (■ MAIN FIN DEPRC) calculates depreciation and remaining depreciable value (RDV) using *cost, salvage,* and *life* values. The following methods are available:

- Declining balance (DB)
- Sum-of-the-years'-digits (SOYD)
- Straight line (SL)
- Accelerated Cost Recovery System (ACRS)

0.00 Basis Salv Life Acrs% Acrs More

- BASIS Stores the depreciable-cost basis
- SALV Stores the salvage value
- LIFE Stores the useful life of the asset
- **HCRS**² Stores the ACRS percentage
- ACRS Calculates ACRS based on BASIS and ACRS%

↑ MORE ↓

- YR# Stores the year# for calculating depreciation
- FACT: For DB: stores the DB factor as % of SL
 - DB Calculates DB and RDV
- SOYD Calculates SOYD and RDV
- SL Calculates SL and RDV

Asset Description

The asset description is stored in the menu variables BASIS, SALV, and LIFE. For example, enter a \$8500 machine to be depreciated over 5 years with a salvage value of \$350:

Keys:	Display:
MAIN	
FIN DEPRC	
CLEAR DATA	0.00
8500 BASIS	BASIS=8
350 SALV	SALV=35
5 LIFE	LIFE=5.

=8,500.00 350.00 5.00

DB, SOYD, and SL Depreciation

Enter the BASIS, LIFE, and SALV values as shown above, then press MORE to show the depreciation methods. Calculate the depreciation and RDV using the double-declining balance method (DB with FACT% = 200) for two years:

Keys:	Display:
1 YR#	YR#=1.00
200 FACT%	FACT%=200.00
DB	RDV=4,750.00
	DB=3,400.00
2 YR#	YR#=2.00
DB	RDV=2,710.00
	DB=2,040.00

Now calculate the depreciation for the 2nd year using SOYD:

N	ey	s:	
6	Ö	Y٢)

Display:

RDV=3,260.00 DB=2,173.33

ACRS Deductions

ACRS deductions are based on BASIS and ACRS%. Enter the cost basis, then the ACRS percentage from IRS tables (use 15% and 20% in this example) and calculate the deduction as follows:

Keys:

Display:

8500 BASIS 15 ACRS% ACRS 20 ACRS% ACRS

BASIS=8,500.00 ACRS=1,275.00 ACRS=1,700.00

BASIS=8,500.00
ACRS%=20.00
ACRS=1,700.00
BASIS SALV LIFE ACRS% ACRS MORE

Lists and Statistics

The SUM menu (MAIN SUM) manages lists of numbers and calculates totals and statistics:

CALC	Menu for statistics and graphics
INSKI	inserts a number into the list
DELET	Deletes a number from the list
NAME	Names the current list
GET	Changes to a new or existing list
	↑ MORE ↓
COPY	Copies the list to another list
LABEL	Labels entries in the list
START	Marks the start of the subtotal range
SUBT	Calculates the subtotal from start

To begin a new list, press GET *NEW. (You may need to clear or name the current list: press CLEAR DATA, or press NAME, type a name, and press INPUT.)

▶ITEM(1)= Total=0.00 Gauge Element (Name Gate Morae

Enter or change the value pointed to by by keying in the new value and pressing [INPUT].

Press 1 or \biguplus to move between values, and \blacksquare 1 or \blacksquare \biguplus to move to the top or bottom of the list.

Inserting & Deleting Values

To insert a new value, press **INSET** when positioned at the value below the desired new value. Press **DELET** to delete the current value.

Labeling Values

To label values, press <u>LABEL</u>, type the label, then press <u>CURR</u> to label the current value or <u>GLOBL</u> to label all the values in the list.

Copying Values

To copy a value into the calculator line, press $\boxed{\text{RCL}}$ $\boxed{\text{INPUT}}$. To make a copy of the current list, press $\boxed{\text{COPY}}$ and enter the name of the new list.

Calculating Subtotals

To calculate a subtotal, move to the start of the desired subtotal range, press <u>START</u>, move to the last element of the range and press <u>SUBT</u>.

Clearing Labels or Numbers

Press CLEAR DATA OTHER LABEL to clear all the labels. Press CLEAR DATA OTHER NUM to clear just the numbers.

Deleting a List

To delete an entire list from memory, press

Statistics Calculations

The **CALC** menu calculates the following values using the numbers in the current SUM list:

- TOTAL Sum of the list values
- MEAN Mean of the list values
- MEDN Median of the list
- STDEV Standard deviation
- RANG Difference between MIN and MAX
 - ↑ MORE ↓
- MIN Smallest value in the list
- MAX Largest value in the list
- SORT Sorts the list in ascending order
- FRCST The FRCST menu (see Forecasting)
- HIST Draws a histogram (see Histograms)

Starting from the <u>SUM</u> menu, try the CALC menu functions on the following data set:

658	495	531	534	454
459	670	657	556	623

Enter all the numbers, starting like this:

 Keys:

 GET
 *NEW

 658 [INPUT]

Display: ▶ITEM(1)= TOTAL=0.00 ITEM(1)=658.00 ▶ITEM(2)= TOTAL=658.00

Keys:	Display:
495 [INPUT]	ITEM(2)=495.00
	▶ITEM(3)=
	TOTAL=1,153.00
531 [INPUT]	ITEM(3)=531.00
	►ITEM(4)=
	TOTAL=1,684.00
until the last	number has been entered

... until the last number has been entered. Then calculate the range, mean, and standard deviation:

Keys:	Display:
623 [INPUT]	ITEM(10)=623.00
	▶ITEM(11)=
	TOTAL=5,637.00
CALC RANG	RANGE=216.00
MEAN	MEAN=563.70
STDEV	STDEV=83.09

Histograms

Continuing from the example above, press MORE HIST to draw a 10-cell histogram:



To view a cell's data, press \leftarrow and \rightarrow to select the cell, then hold down <u>INPUT</u>. Press <u>PRNT</u> to print the histogram, and <u>EXIT</u> to return to the CALC menu.

Forecasting

The FRCST menu (SUM CALC MORE FRCST) does curve fitting and forecasting with two SUM lists using the following steps:

- 1. Prepare and name an x-value list.
- 2. Make the y-values the current list.
- 3. Press CALC MORE FRCST and press the menu key for the x-value list.
- 4. Select the model to use:

LIN Linear: y = B + Mx

LOG Logarithmic: $y = B + M \ln x$

EXP Exponential: $y = Be^{Mx}$

PWR Power curve: $y = Bx^M$

- 5. To display the curve fitting results, press CORR, M, or B.
- To forecast a y-value (or x-value), key in the known value and press XLIST (YLIST) then press YLIST (XLIST) to display the forecast.

The FRCST menu keys do the following:

XLIST	Stores or calculates an x-value
YLIST	Stores or calculates a y-value
CORR	Displays the correlation coefficient
	Displays the model's M value
	Displays the model's Ni value
	Displays the model's B value
	MORE
FLOT	Plots the data and curve fit
W.MN	Calculates the weighted mean
G.SD	Calculates grouped standard deviation
512E	Displays the size of each list
	MORE L
ΣΧ	Calculates the sum of the x-values
ΣΥ	Calculates the sum of the y-values
2X2	Calculates the sum of squares of the
	x-values (ΣX^2)
ΣΥ2	Calculates the sum of squares of the
	y-values (ΣY^2)
ΣΧΥ	Calculates the sum of products (ΣXY)

Forecasting Example

Prepare and name two lists, XVAL and YVAL, with the following values:

XVAL	3	7	9	13	15	19
YVAL	2	17	26	38	30	46

With the list YVAL current in the <u>SUM</u> menu, press <u>CALC</u> <u>MORE</u> <u>FRCST</u>, then <u>XVAL</u> to select the XVAL list for the x-values.

Lists and Statistics

Select the linear model by pressing LIN, then display the correlation coefficient, slope (M), and y-intercept (B):

Keys:	Display:
CORR	CORR=0.95
M	M=2.55
B	B=-1.52

Press MORE PLOT to plot the data and fit:



Now compare the linear fit with a logarithmic fit:



Display: SELECT A MODEL CORR=0.96



Notice the difference between the two models. The logarithmic model gives a slightly better correlation coefficient.

Time and Appointments

The TIME menu (MAIN TIME) displays the current time and date and the following menu:



- CALC Menu for date calculations
- REFT Menu for setting and viewing appointments
- **ADJST** Menu for adjusting the clock setting
 - SET Menu for setting the clock

Setting the Time and Date

The SET key displays the following menu:

- DATE Sets the current date
- TIME Sets the current time
- RZPM Switches between AM and PM
- MZD Switches between MM.DDYYYY and DD.MMYYYY formats
- 12/24 Switches between 12 & 24 hour formats
- HELP Displays a help message

To set the time, enter the time in HH.MMSS format and press TIME. Press AZPM to switch between AM and PM in 12 hour clock mode. To set the date, enter the date in MM.DDYYYY (or DD.MMYYYY) format and press DATE.

Setting Appointments

To view or set appointments, press **RPPT**:



Line 1 of this display shows that appointments 1 and 2 are pending, and line 2 shows that no appointments are past due.

To display an appointment, press one of the six appointment keys:



Line 1 shows the appointment time and date. Line 2 shows the related message.

Use the DATE, TIME, and AZPM keys to set the appointment time and date in the same manner as setting the clock. To enter the message, press MSG, type the message, and press [INPUT].

For repeating messages, press <u>RPT</u>, enter the interval, and press the appropriate menu key, or press <u>NONE</u> for no repetitions.

Acknowledging Appointments

When an appointment arrives, the HP-19B beeps (unless BEEPER OFF mode is set), and the message is displayed in line 1. Press any key to acknowledge the appointment while the HP-19B is beeping. After 20 seconds, the appointment becomes past due, and can be acknowledged by pressing its menu key in the APPT menu. Past due appointments are indicated in the display with the (•) annunciator.

Date Calculations

Date calculations are performed in the TIME CALC menu:

- DATE1 Stores or calculates the oldest date
- DATE2 Stores or calculates the newest date
- DAYS Stores or calculates the actual number of days between DATE1 and DATE2
- Calculates the difference between DATE1 and DATE2 using the 360 day calendar
- Calculates the difference between DATE1 and DATE2 using the 365 day calendar (ignores leap years)
- TODAY Displays today's date

Press CLEAR DATA to clear DATE1, DATE2, and DAYS.

Date Calculation Examples

Calculate the number of days between May 18, 1989 and June 23, 1995 using the actual calendar and the 360 day calendar (assuming MM.DDYYYY format) from TIME CALC:

Keys:	Display:
5.181989	
DATE1	DATE1=05/18/1989 THU
6.231995	
DATE2	DATE2=06/23/1995 FRI
DAYS	ACTUAL DAYS=2,227.00
360D	360 DAYS=2,195.00

Calculate the date which is 1000 days after September 2, 1989:

Keys:	Display:
9.021989	
DATE1	DATE1=09/02/1989 SAT
1000	
DAYS	ACTUAL DAYS=1,000.00
DATE2	DATE2=05/29/1992 FRI

The TEXT menu (MAIN TEXT) manages lists of text information which may consist of *individual entries* or *records* consisting of groups of one or more entries. The lists below illustrate a simple list and a list using records:

Price List	Phone List
APC-01:\$23.95	ACME MACHINE CO.
APC-19:\$6.95	804-555-3839
APC-28:\$7.95	
JAD-47:\$12.75	ARMSTRONG PUBLISHING
MCD-34:\$33.90	503-757-0282
MHN-01:\$94.25	
RJD-01:\$55.50	BRIDGE ENGINEERING CO
SGB-88:\$35.50	601-555-7893
STN-54:\$3.50	
SZB-77:\$125.60	GIBSON IMPORTED CARS
RGR-88:\$2.50	555-760-5100
GBM-55:≸34.99	ENGLISH SPORTS CARS

The price list contains 11 entries, while the phone list contains 4 records, each of which contains 2 entries, except the last, which contains 3 entries.

The TEXT menu contains the following entries:

- MARK Adds a record marker after the pointer
- EDIT Edits an existing entry
- DELET Deletes the current entry
- NAME Names the current list
- GET Changes to a new or existing list ↑ MORE ↓
- FIND Finds a character string
- EDIT Edits an existing entry
- PREV Moves to the previous record
- NEXT Moves to the next record
- SORT Sorts the list

To begin a new list, press <u>GET</u> <u>*NEW</u>. (You may need to clear or name the current list: press <u>CLEAR DATA</u>, or press <u>NAME</u>, type a name, and press <u>INPUT</u>.)



Add a new entry after by keying in the new entry and pressing [INPUT].

Press 1 or \biguplus to move between values, and $\blacksquare \textcircled{1}$ or $\blacksquare \Huge{1}$ to move to the top or bottom of the list. Press $\blacksquare PREV$ or $\blacksquare EXT$ to move between records.

Deleting Entries

Press DELET to delete the entry or record mark pointed to by ▶.

Editing an Entry

To edit the entry pointed to by \blacktriangleright , press <u>EDIT</u>, edit the entry (you may use <u>INS</u>, <u>DEL</u>, \frown , and \frown), and press <u>INPUT</u>.

Separating Records

Press <u>MARK</u> to place a record mark after the current entry. A record mark may be deleted by pressing <u>DELET</u>.

Finding Information

To find a character string, press <u>FIND</u>, enter the string, and press <u>INPUT</u>, The HP-19B will begin searching below the current entry.

Sorting the List

Press <u>SORT</u> <u>YES</u> to sort the list in ascending alphabetical order. Records are sorted based on the first entry.

Deleting a List

To delete an entire list from memory, press

The SOLVE menu (■MAIN SOLVE) is used for storing equations in an equation list and performing calculations using the equations. This is a sample list:



To enter a new equation, press ■ to move the pointer to the bottom of the equation list, type the equation, and press INPUT or CALC. An equation may be named by using a leading label followed by a colon (:), such as INVOICE:.

Press CALC to display the variable menu for the equation pointed to by ▶. Variables may be shared between two or more equations. To edit an equation, press EDIT, correct the equation, and press INPUT.

To view a long equation, press **EDIT**, use the arrow keys to view the equation, then press **EXIT**.

Press <u>DELET</u> to delete the current equation and (optionally) its associated variables.

Writing Solver Equations

Solver equations consist of one or more of the following elements:

- Variables hold the values that you store or calculate. Variable names can have up to 10 characters with no spaces, cannot contain the characters +, -, x, \div , (,), <, >, =, and :, and cannot begin with a number or decimal point.
- *Constants* are numbers: \$12,000, 365 days, 7%. Constants must be entered without digit separators or other characters: 12000, 365, or 7.
- Operators perform arithmetic: +, -, x, ÷, ^.
- Functions do calculations: SQ(x), TAN(x).

The Solver uses the following order to control calculations:

Priority	Operation
1	Expressions within parentheses
2	Functions: SQRT(x), USFV(i%:n)
3	Power (^)
4	Multiply (x) and divide (÷)
5	Add (+) and subtract (-)
6	Relational operators:
	$> < = \geq \leq <>$
7	NOT
8	AND
9	OR and XOR
10	=

Equation Solving

Add-On to APR

This example converts between add-on interest rate (RATE) and annual percentage rate (APR).

Enter and use the equation as follows:



To use the variable menu, store the known values, then press the menu key for the unknown value. For example, calculate the add-on rate for a 36month loan with an APR of 13%:

Keys:	Display:
36 #MO	#MO=36.00
13 HPR	APR=13.00
RHTE	RATE=7.10

Press EXIT to return to the equation list.

Using the IF Function

The IF function adds test capabilities to the Solver:

IF (test : expression-if-true : expression-if-false)

The test may use one or more of the relational (> < = $\geq \leq$ <>) or logical (NOT AND OR XOR) operators. Tests may be combined – the expression

```
A>B AND C<D
```

means A greater than B and C less than D.

If the test is true, the IF function returns the result of *expression-if-true*, otherwise the result of *expression-if-false* is returned.

Suppose a commodity sells for \$12 per pound, or \$11.50 for purchases over 50 pounds:



Starting from the equation's variable menu, calculate the sales price for 50 and 51 pounds:

ЯЙ

50

Display:
LBS=50.00
PRICE=600.
LBS=51.00
PRICE=586.

Equation Solving

Using the S Function

The S function indicates whether a variable is being solved for, and can be used to combine two equations. To use the S function, rearrange the equations to place 0 on one side, and place them in an IF function:

PAY = HRSxWAGE + SALESx.05

HRSLS = SALES + HRS



This equation reads: "If solving for PAY, use the PAY expression, otherwise use the HRSLS expression". The $=\emptyset$ at the end is optional.

Suppose a salesperson earns \$4.75 per hour and has sales of \$11,250 in a 40-hour week. Starting from the equation's variable menu, calculate the week's pay (PAY) and average hourly sales (HRSLS):

Keys:	Display:
40 HRS	HRS=40.00
4.75 WAGE	WAGE=4.75
11250 SALES	SALES=11,250
PAY	PAY=752.50
HRSLS	HRSLS=281.25

Solver Functions

Function	Descript	ion
ABS(x)	Absolute value	
ACOS(x)	Arc cosine*	
ACOSH(x)	Hyperbolic	arc cosine
ALOG(x)	Base 10 ar	itilogarithm: 10 ^x
ANGLE(x:y)	∠ polar co	ordinate for rectangular
	coordinate	s (x,y)*
ASIN(x)	Arc sine*	
ASINH(x)	Hyperbolic	arc sine
ATAN(x)	Arc tanger	t*
ATANH(x)	Hyperbolic	arc tangent
CDATE	Current da	te†
COMB(x:y)	Combinatio	ons of x items
	taken y at a	a time
COS(x)	Cosine*	
COSH(x)	Hyperbolic	cosine
CTIME	Current tin	ne in H.MMSS (24-hr format)
DATE(date:n)	The date n	days after date
DDAYS(d1:d1:cal)	Number of	days between d1t and d2t
	cal	Calendar Used
	1	Actual, recognizes leap years
	2	365 days, no leap years
	3	360 days: 12, 30-day months
DEG(x)	Converts x	in radians to decimal degrees
EXP(x)	Natural an	tilogarithm e ^x

* Uses the current angle mode – degrees or radians † Uses the current date format (MM.DDYYYY or DD.MMYYYY)

Solver Functions

Function	Description
EXPM1(x)	e ^x - 1
FACT(x)	Factorial: x is an integer ≥ 0
FLOW(name:x)	Returns the value of FLOW(x) in the
	CFLO list with the specified name.
FP(x)	Fractional part
FV(n:i%yr:pv:pmt:	TVM function for future value
p/yr:m)	_
G(variable)	Returns contents of variable
HMS(x)	Converts decimal hours (degrees)
	to H.MMSS (D.MMSS) format
HRS(x)	Converts x in H.MMSS (D.MMSS)
	format to decimal
IDIV(x:y)	Integer part of the quotient of $x \div y$
IF(con:alg1:alg2)	con is a conditional, alg 1
	and alg2 are algebraic expressions
INT(x)	The greatest integer $\leq x$
INV(x)	Reciprocal, 1/x
IP(x)	Integer part
ITEM(listname:x)	Returns value of ITEM(x)
	in the specified SUM list
I%YR(n:pv:pmt:fv:	TVM function for annual interest
p/yr:m)	
L(variable:expr)	Assigns expr to variable
	Natural (base e) log
LNP1(x)	$\ln(1+x)$
LOG(x)	Common (base 10) log
MAX(x:y)	Larger of x and y
MIN(x:y)	Smaller of x and y
MOD(x:y)	The remainder of $x \div y$
	$MOD(x:y) = x - y \times INT(x \div y)$

Function	Description
N(i%/yr:pv:pmt:fv: p/yr:m)	TVM function for number of payments
PERM(x:y)	Permutations of x items taken y at a time
Pl	π: 3.14159265359
PMT(n:i%yr:pv:fv: p/yr:m)	TVM function for payment
PV(n:i%yr:pmt:fv: p/yr:m)	TVM function for present value
RAD(x)	Converts x in decimal degrees to radians
RADIUS(x:y)	R polar coordinate for (x,y)
	rectangular coordinates
RAN#	Pseudo-random number ($0 \le r < 1$)
RND(x:y)	x rounded to $ y $ decimal places
	(when $0 \le y \le 11$), or to y significant digits
	(when $-12 \le y \le -1$). y must be an integer
S(var)	Returns 1 if the variable is being solved for -
	used with IF function to create a variable
	menu. <i>var</i> is a variable
SGN(x)	Sign of x (+1 if $x > 0$, 0 if $x = 0$, -1 if $x < 0$)
$\Sigma(cv:c1:c2:s:alg)$	Sums values of the algebraic expressing alg
	for values of the counter variable cv.
	cv increments from c1 to c2 in steps of s
SIN(x)	Sine*
SINH(x)	Hyperbolic sine
SIZEC(name)	The group number of the last flow in the
	CFLO list with the specified name

* Uses the current angle mode - degrees or radians

Solver Functions

Function	Description
SIZES(listname)	Returns the number of items in
	the specified SUM list
SPFV(<i>i%</i> : <i>n</i>)	Future value of \$1.00: <i>i</i> % is the
	periodic interest rate, <i>n</i> is the number
	of compounding periods
SPPV(i%:n)	Present value of \$1.00: <i>i%</i> is the
	periodic interest rate, <i>n</i> is the number
	of compounding periods
SQ(x)	x ²
SQRT(x)	\sqrt{x}
#T(name:x)	Returns #TIMES for FLOW(x) of the
	CFLO list with the specified name
TAN(x)	Tangent*
TANH(x)	Hyperbolic tangent
TRN(<i>x:y</i>)	x truncated to y decimal places (when
	$0 \le y \le 11$), or to $ y $ significant digits
	(when $-12 \le y \le -1$). y must be an integer
USFV(i%:n)	Future value of a series of \$1.00
	payments: i% is the periodic interest rate,
	<i>n</i> is the number of compounding periods
USPV(i%:n)	Present value of a series of \$1.00
	payments: i% is the periodic interest rate,
	<i>n</i> is the number of compounding periods
XCOORD(<i>R</i> :∡)	x-coordinate of polar coordinates*
YCOORD(<i>R</i> :∡)	y-coordinate of polar coordinates*
+ - x÷^	Arithmetic operators
> < = ≥ ≤ <>	Relational operators
AND OR XOR NOT	Logical operators

* Uses the current angle mode - degrees or radians

Math Functions

The math functions are available from almost every menu. Press MATH to display math functions, and EXIT to return to the menu you were previously viewing.



RND rounds to the current display setting

F I returns the number π (3.14159265359)

LOGS displays the logarithmic functions

LOGS HYP displays the hyperbolic functions

TRIG displays the trigonometric functions

CONV displays the conversion functions

PROE displays the probability functions

The trigonometric functions interpret angles in degrees or radians, depending on the current mode. Press $\square \bigtriangledown R$ in the MODES or CONV menu to switch between degrees and radians modes.

Key:	Function:
LOG 10^X	Base 10 log, antilog
LN EXP	Base e log, antilog
SINH ASINH	Hyperbolic sine, inverse
COSH ACOSH	Hyperbolic cosine, inverse
TANH ATANH	Hyperbolic tangent, inverse
SIN ASIN	Sine, arc sine
COS ACOS	Cosine, arc cosine
TAN ATAN	Tangent, arc tangent
>DEG >RAD	Radians to degrees, inverse
>HR >HMS	H.MMSSss to decimal, inverse
XCORD	Store X or calculate X & Y
YCORD	Store Y or calculate X & Y
R	Store R or calculate R & \measuredangle
2	Store \measuredangle or calculate R & \measuredangle
DZR	Toggle degrees/radians mode
X Y	Store X & Y for C X,Y and P X,Y
с Х,Ү	Combinations of X items Y at a time
P X,Y	Permutations of X items Y at a time
N.	Factorial
RAN#	Displays random number $0 < n < 1$

Conversion Functions

To convert a number from decimal hours (or degrees) to H.MMSSss (D.MMSSss) format press MATH CONV:

Keys:

Display:

12.575 ⇒HMS ■(SHOW)

12.34 FULL PRECISION IS: 12.343 To find the polar coordinates of X=3 and Y=4, press MORE :

Keys:	Display:		
3 XCORD	XCOORD=3.00		
4 YCORD	YCOORD=4.00		
R	∡=53.13		
	RADIUS=5.00		

Both the radius and angle are returned:

ORD=4.00 3.13 DIYCORD R 0/E

(This example assumes Degrees mode. Use DZR to switch between Degrees and Radians modes.) To convert the angle of 53.13 degrees to radians, press [↓ MORE >RAD and the angle is then expressed as 0.93 radians.

Probability Functions

To find the number of combinations of 6 items taken 4 at a time, use the MATH PROB menu:

K	eys:	
6	R	
4		
C	X,Y	

Display:

Х=6.00 Y=4.00 C X,Y=15.00

Currency Exchange

The CURRX menu (MAIN BUS CURRX) contains currency exchange functions. Calculations are performed with *currency sets*, each of which consists of two *currencies* and a *rate* expressing currency 2 in terms of currency 1. The CURRX menu displays the following entries:

US‡ Stores or calculates *currency* 1 YEN Stores or calculates *currency* 2 RATE Stores or calculates the conversion *rate* C.STO Stores the current currency set C.RCL Recalls the current currency set SELCT Displays the menu of currencies

Establishing A Currency Set

A currency set is established by selecting two currencies and entering or calculating the rate. For example, enter the conversion between British Pounds and Dollars:

Keys:	Display:
85161	SELECT CURRENCY 1
UKE	CURRENCY 1 IS: UKf
	SELECT CURRENCY 2
USŧ	1 UK£ = 1.0000 US≸
	ENTER A RATE
1.87 RATE	1 UK£ = 1.8700 US≸
	RATE=1.87

A conversion rate can also be established by selecting the currencies, entering a value for each currency, then pressing **RATE** to calculate the rate:

Key	s:
SEL	СT
UK	
US	
35	UK£
61.6	US\$
RA	

Display:

SELECT CURRENCY 1 SELECT CURRENCY 2 ENTER A RATE UK£=35.00 US\$=61.60 1 UK£ = 1.7600 US\$ RATE=1.76

Exchange Calculations

Once the two currencies are named and a rate has been established, calculations are performed like any other menu calculation (see *Calculating With Menus*). Using the conversion entered above, convert \$354.25 to British Pounds:

Keys:	Display:	
354.25 US\$	US\$=354.25	
UK£	UK£=201.28	

Storing & Recalling Currency Sets

Up to six currency sets can be stored for repeated use. To store the current currency set, press C.STO and press any blank menu key. If the menu

Currency Exchange

key you select is not blank, its currency set will be overwritten. Recall a currency set by pressing C.RCL and selecting the desired menu key.

Currency Choices

	CAN\$	DM		UKE
U.S.	Canadian	W. German	French	British
Dollar	Dollar	Mark	Franc	Pound
BF			PTS	SF
Belgian	Dutch	Italian	Spanish	Swiss
Franc	Florin	Lira	Pesetas	Franc
DR	ESC	IR£	5	NIS
Greek	Portuguese	Irish	Austrian	New Israeli
Drachma	Escudo	Pound	Schilling	Shekel
D.KR	N.KR	S.KR	F.MK	R
Danish	Norwegian	Swedish	Finnish	Russian
Krone	Krone	Krona	Markka	Rouble
F	В	CZ\$		PESO
Argentinean	Venezuelan	Brazilian	Peruvian	Mexican
Austral	Bolivar	Cruzado	Inti	Pesos
HK\$	NT\$	RMB	WON	YEN
Hong Kong	New Taiwan	Chinese	S. Korean	Japanese
Dollars	Dollar	Renminbi	Won	Yen
\$A	M\$	NZ\$	RP	S\$
Australian	Malaysian	New Zealand	Indonesian	Singapore
Dollar	Dollar	Dollar	Rupiah	Dollar
BAHT	IN.RS	PK.RS	CURR1	CURR2
Thai	Indian	Pakistani	Miscell	aneous
Baht	Rupee	Rupee		

Unit Conversions

The UNITS menu (MAIN BUS UNITS) contains five categories of unit conversions:

UNIT	CONVERSIONS
0.00 LENE	AREA VOL MASS TEMP

Key LENG AREA VOL MASS TEMP Category Length Area Volume Mass Temperature

Example

Feet to meters Acres to hectares Gallons to liters Pounds to kilograms Fahrenheit to Celsius

To convert from one unit to another, key in the value, press the menu key for the original unit, then press the menu key for the new unit. For example, convert 185 *pounds* to *stones*:

Keys: MASS 185 LB MORE MORE STONE

Display:

MASS CONVERSIONS LB=185.00

STONES=13.21



To add mixed units, use <u>STO</u> +. For example, add 2 slugs to the previous answer:

Keys:	Display:	
2 STO + SLUG	2.00	
STONE	STONES=17.81	

Unit Conversion Choices

Press UNITS LENG for length conversions:

	INCH		CM	MM
feet	inches	meters	centi- meters	milli- meters
MILE	N.MI	KM	YARD	FATH
miles	nautical miles	kilo- meters	yards	fathoms
ST.MI	ROD	CHAIN	SU.FT	
US statute miles	rods	chains	survey feet	

Press UNITS AREA for area conversions:

square miles	acres	square rods	sq. kilo- meters	hectares
SQ.MI	ACRE	SQ.RD	SQ.K	HA
square yards	square feet	square inches	square meters	sq. centi- meters
SQ.YD	SQ.FT	SQ.IN	SQ.M	SQ.CM

Press UNITS VOL for volume conversions:

GAL US gallons	I.GAL imperial gallons	QUART quarts	PINT	LITER
CU.YD cubic yards	CU.FT cubic feet	CU.IN cubic inches	CU.M cubic meters	AC.FT acre- feet
CUP cups	TBSP table- spoons	TSP tea- spoons	FL.0Z US fluid ounces	ML milli- liters
BU bushels	PECK	D.GAL dry gallons	BD.FT board feet	BBL barrel of oil

Press UNITS MASS for mass conversions:

	L B pounds	0Z ounces	KG kilo- grams	GRAM grams	MG milli- grams
	TON short tons	L.TON long tons	CWT short hndrdwts	L.CWT long hndrdwts	T metric tons
	SLUG slugs	STONE stones	02.T troy ounces	DRAM drams	G R grains
Pres con\	s UN versions	IITS :	TEMP	for	temperature
		F	۱ С	R	'K

degrees	degrees	degrees	degrees
Fahrenheit	Celsius	Rankine	Kelvin

KET BOOK	leven Cash Flows 20	nds 23	preciation 27	ts and Statistics 30	ne and Appointments 37	xt Lists 41	uation Solving 44	Iver Functions 49	ath Functions 53	Irrency Exchange 56	lit Conversions 59	t plus \$1.00 shipping and handling b. bank) to:	od Drive, Corvallis, OR 97330 USA
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